



NATIONAL  
ART EDUCATION  
ASSOCIATION

### **Position Statement Process (adopted 2023)**

The Platform Working Group completes two cyclical processes annually. One process is for proposed new position statements and the other process is for the scheduled review of previously adopted position statements. Adopted statements are reviewed three years after adoption and then subsequently every five years. These two processes run in conjunction with each other for efficiency. The following description and timeline was pulled from the PART I SECTION 1 NAEA PLATFORM AND POSITION STATEMENTS of the NAEA POLICY HANDBOOK.

**Step 1: Within a member survey, The Chair of the Platform Working Group calls for all members to Identify critical Issues and trends within the profession and the field.**

Recommendations will be submitted in either of the following forms:

- Suggestion for an issue or topic to be addressed in a Position Statement developed or facilitated by the Platform Working Group
- Position Statement draft (due by May 1)

**Step 2: The Platform Working Group Chair receives recommendations on and identifies Adopted Position Statements scheduled for review.**

**Step 3: The Platform Working Group discusses each recommendation and each Adopted Position Statement under review and determines a course of action.**

- If the recommendation is presented as a suggestion for an issue or topic to be addressed in a Position Statement these steps are followed:
  - The Platform Working Group, based on formal or informal data, such as, national trends/legislation, perceived urgency, priority issues based on knowledge of the field and political circumstances, or advocacy needs, determines one of the following actions regarding proposed Position Statements topics:
    - Moves forward with the development of a draft Position Statement on this issue or topic
    - Delays or declines development of a draft Position Statement due to prioritizing other Position Statement issues and/or deciding that it is not in the best interest of NAEA to develop a Position Statement regarding this issue or topic at this time
  - The Platform Working Group identifies experts to help develop the draft Position Statement.
  - The Platform Working Group establishes a deadline at least one month prior to summer Leadership Conference for the draft to be finalized
- If the recommendation is presented as the draft of a Position Statement, the Platform Working Group reviews the draft and takes one of the following actions:
  - Approves the draft as is and calls for comments within the review process

- Makes modifications to the draft and approves it with those modifications then calls for comments within the review process
- Determines that the draft of the Position Statement needs more work and returns it to submitter for revisions
- When an Adopted Position Statement is being reviewed, the Platform Working Group uses the following procedures.
  - Reaffirm the Position Statement as is
  - Modify the Position Statement by adopting recommended revisions which are based on changes which must be made to keep the Position Statement relevant and meaningful to NAEA and its members.
  - Archive the Position Statement which means it is no longer relevant in any context

### **Review Process for Proposed New Position Statements and Adopted Position Statements**

#### **June- July:**

- Statements are sent to State and Interest Group leaders for feedback and suggested revisions

#### **August - January**

- PWG reviews each proposed and adopted statements, along with the suggested revisions from State and Interest Group Leaders.
- Applicable revisions are made

#### **Late January/ Early February**

- Statements are open to the general membership to provide suggested revisions based on the four questions above
- Individual members and groups of members are provided the opportunity to submit a topic for a needed position statement for the next cycle of the review process beginning in May.

#### **Late February/ Early March**

- PWG reviews suggested revisions and makes applicable revisions to statements
- PWG reviews proposed topics for next cycle and asks the three questions above (See May 1). If applicable, PWG assembles a writing team of experts, chaired by a PWG current or alumni member, to write a First Draft for the proposed topic.

#### **30 days prior to National Convention**

- Revised adopted position statements and proposed position statements are submitted to the Delegates Assembly members, consisting of State and Interest Group leaders.

#### **1 week prior to Delegates Assembly**

- Delegates and Interest Group Leaders vote on each previously adopted position statement:
  - Recommend to NAEA Board to adopt the revisions to statement
  - Recommend to NAEA Board to not adopt the revisions to the statement
  - Recommend to NAEA Board to archive the statement, as it is no longer applicable or aligned to the NAEA mission or strategic vision.

- Delegates and Interest Group Leaders vote on each new proposed position statement:
  - Recommend to NAEA Board to adopt proposed position statement
  - Recommend to NAEA Board to not adopt the proposed position statement
  - Recommend to NAEA Board that the proposed position statement be returned to the PWG for additional revisions.

#### **Delegates Assembly**

- Results from Delegates vote and Interest Group Survey is presented to the Delegates Assembly.
- A call for any discussion or questions is made
- PWG presents recommendations to NAEA Board at Board Meeting following convention

#### **Prior to May 1**

Charge to new PWG members is read and accepted by VP elects, and any Division Directors opting to join the PWG

### **Step 4: Delegates Assembly votes on the recommendations of the Platform Working Group for each Draft Position Statement and Adopted Position Statement Under Review and determines recommendations for the Board.**

- Draft Position Statements: Following discussion, the NAEA Delegates Assembly will, by voting, make one of the following recommendations regarding the Draft Position Statement and forward it to the NAEA Board for one of the following actions at their next meeting:
  - Recommend the approval of the draft of the Position Statement as is
  - Recommend approval of the draft with modifications
  - Recommend rejecting the draft of the Position Statement and recommend that the NAEA Board not adopt it.
- Revised Adopted Position Statements
  - Recommend the approval of the revised adopted position statement
  - Recommend the rejection of the revised adopted position statement
  - Recommend the archival of the adopted position statement

### **Step 5: The NAEA Board acts on the Position Statements**

- New Draft Statements:
  - Adopt the Position Statement as is
  - Modify and adopt the Position Statement
  - Send it back to the Platform Working Group for further work
  - Reject it entirely, meaning that there will not be a NAEA Position Statement on this issue or topic at this time
- Revised Adopted statements:
  - Keep the Adopted Position Statement as is
  - Accept the Position Statement with the recommended revisions

- Keep the Adopted Position Statement for the current cycle and send it back to the determine a process for the Platform Working Group to continue to work on the revisions.
- Archive the Position Statement (no longer relevant in any context)

**Step 6: Approved Position Statements are posted on the NAEA website.**